

# St. Thomas' Church School

3, Church Road, Howrah - 711 101

(DIOCESE OF CALCUTTA, CNI)

(Affiliated to the Council for the Indian School Certificate Examination, New Delhi WB - 079)

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09 February 2021

P. C. Daniels M.A, B.Ed, T.T.C  
Principal

Dear Parents & Guardians,

In view of the announcement made by Mr. Partha Chatterjee, Hon'ble Minister of Education, Govt. of West Bengal on 02 February 2021 that schools may reopen from 12 February 2021 for students. Kindly be informed that the school will reopen its campus for its pupils, strictly adhering to all health protocols and guidelines as laid down by the Department of School Education, Govt. of West Bengal, as per the following schedule w.e.f. 15 February 2021.


SCHEDULE FROM 15 FEBRUARY 2021 TO 19 FEBRUARY 2021 / 09 MARCH 2021 TO 18 MARCH 2021. (TILL FURTHER NOTICE)

DAYS	08:30 A.M. TO 10:30 A.M. (REPORTING - 08:15 A.M.)	11:00 A.M. TO 02:00 P.M. (REPORTING - 10:45 A.M.)	08:30 A.M. TO 11:30 A.M. (REPORTING - 08:15 A.M.)
MONDAYS	CLASSES X A & B	CLASSES XII A & B	CLASSES XI E
TUESDAYS		CLASSES XI A & B	CLASSES XII E
WEDNESDAYS	CLASSES X C & D	CLASSES XII C & D	
THURSDAYS	CLASSES XI E	CLASSES XI A & B	CLASSES XII E
FRIDAYS	CLASSES X A & B	CLASSES XII A & B	

THE ORIENTATION EXAMINATIONS FOR CLASSES X & XII WILL COMMENCE FROM 22 FEBRUARY 2021. THIS EXAMINATION WILL BE CONDUCTED "OFFLINE/ON-CAMPUS" AS PER THE TIMETABLE POSTED ON THE SCHOOL'S WEBSITE.

KINDLY NOTE THAT A FORMAT FOR PARENTS PERMISSION/CONSENT LETTER HAS BEEN ATTACHED. THIS HAS TO BE DOWNLOADED, FILLED IN AND SUBMITTED TO THE RESPECTIVE CLASS TEACHER. A COPY OF THE SAME HAS TO BE RETAINED AND CARRIED TO SCHOOL WHICH WILL SERVE AS A STUDENT'S IDENTITY CUM GATE PASS. (The letter clearly indicates the precautionary measures and guidelines that both, the parents and their ward/s need to adhere to during their attendance to the "offline / on-campus" classes/examination.) ENTRY & EXIT FROM THE MAIN SCHOOL GATE ONLY.

SCHOOL WILL REMAIN CLOSED ON 16 FEBRUARY 2021 ON ACCOUNT OF SARASWATI PUJA.

  
(P. C. Daniels)  
Principal  
Principal

St. Thomas' Church School  
3, Church Road, Howrah-711101



**PARENTS PERMISSION/CONSENT LETTER**

KINDLY AFFIX A  
PASSPORT SIZE  
PHOTOGRAPH IN  
SCHOOL UNIFORM

To,

The Principal  
St. Thomas' Church School,  
3, Church Road,  
Howrah – 711 101

Respected Sir,

I....., parent of....., who is studying in Class.....Sec.....bearing School ID No. ....hereby state that my ward has been attending the Interactive Online Classes conducted by your esteemed institution till date.

He/She will adhere and strictly follow the precautionary measures and guideline as prescribed by the school during his/her attendance to "offline /on-campus" classes / examination.

He/she will carry a sanitizer, wear a face mask, carry a water bottle and a lunch box.

He/she will immediately bring to your notice any symptoms such as cold, cough, fever headache etc., he/she may experience during the course of the "offline /on-campus" classes / examination.

He/She will not attend the "offline /on-campus" classes / examination if he/she is experiencing any symptoms relating to COVID 19.

I HEREBY, give my consent to send my son/daughter to school in order to attend the "offline /on-campus" classes / examination. My son/daughter is well aware of the preventive and precautionary measures in not coming in contact with the virus and in not spreading the COVID 19 to any of the co-students and teachers.

I also submit that neither I nor any of my family members have been infected/availed treatment for COVID 19 at the time joining the "offline /on-campus" classes / examination.

\_\_\_\_\_  
Signature of the Parents  
(Father/Mother/Legal Guardian only)  
Mobile No: \_\_\_\_\_

\_\_\_\_\_  
Signature of the Student  
Mobile No: \_\_\_\_\_

Date: \_\_\_\_\_