

# ST. THOMAS' CHURCH SCHOOL, HOWRAH

APPLICATION FOR ADMISSION (LOWER NURSERY TO II) IN THE ACADEMIC SESSION 2022-2023

To,  
The Principal  
St. Thomas' Church School  
3, Church Road  
Howrah - 711 101.

Passport  
Photograph  
of  
Father

Passport  
Photograph  
of  
Mother

Passport  
Photograph  
of  
Candidate

Dear Sir/Madam,

I would like to admit my son/daughter in Class .....in the academic session 2022-2023 in your school. Furnished below, please find the details for your perusal.

**CANDIDATE'S NAME** (In Block Letters) \_\_\_\_\_  
First Name Middle Name Last Name

**DATE OF BIRTH** \_\_\_\_\_ **AGE** (as on 31 March 2022) \_\_\_\_\_ Yrs \_\_\_\_\_ Months \_\_\_\_\_ Days .Sex \_\_\_\_\_

**FATHER'S NAME** \_\_\_\_\_

**QUALIFICATION** \_\_\_\_\_ **OCCUPATION:** SERVICE / BUSINESS (Kindly tick)

If in SERVICE : Where employed \_\_\_\_\_  
Post/Designation \_\_\_\_\_  
Monthly Salary \_\_\_\_\_

If in BUSINESS: Name/Nature of Business \_\_\_\_\_  
Address \_\_\_\_\_  
Monthly Income \_\_\_\_\_

**MOTHER'S NAME** \_\_\_\_\_

**QUALIFICATION** \_\_\_\_\_ **OCCUPATION:** SERVICE / BUSINESS (Kindly tick)

If in SERVICE : Where employed \_\_\_\_\_  
Post/Designation \_\_\_\_\_  
Monthly Salary \_\_\_\_\_

If in BUSINESS: Name/Nature of Business \_\_\_\_\_  
Address \_\_\_\_\_  
Monthly Income \_\_\_\_\_

**RELIGION** \_\_\_\_\_ **NATIONALITY** \_\_\_\_\_ **MOTHER TONGUE** \_\_\_\_\_



**Caste:** (Kindly tick)      General ☐ SC ☐ ST ☐ Others ☐ Specify sub-caste \_\_\_\_\_

RESIDENTIAL ADDRESS (In Block Letter) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone (R): \_\_\_\_\_ (M) \_\_\_\_\_ (O) \_\_\_\_\_

E-mail I.D: \_\_\_\_\_

Previous School attended \_\_\_\_\_

Give reason for leaving the school \_\_\_\_\_

Is there any brother / sister studying in St. Thomas' Church School? YES/NO

If Yes : Name \_\_\_\_\_ Class \_\_\_\_\_ Sec \_\_\_\_\_

(Kindly attach a photocopy of the fee book for reference)

Is the Father/Mother an Ex-student of St. Thomas' Church School? YES/NO

If Yes kindly enclose a photocopy of the School Leaving Certificate.

Any other information \_\_\_\_\_

We hereby declare that all statements made in this application and all attached documents are true, complete and correct in all respects. We understand that in the event of any information being found false, incorrect or incomplete at any stage, the candidature of our ward, for admission in St. Thomas 'Church School, is liable to be cancelled.

\_\_\_\_\_  
Signature of Mother  
(Female Guardian)

\_\_\_\_\_  
Signature of Father  
(Male Guardian)

Date: \_\_\_\_\_

*Enclosures:*

Attested photocopy of Birth Certificate from Panchayat/Corporation/Municipality/State hospital or an affidavit is to be enclosed. The photocopy must be duly attested by a competent authority.

Christian candidates must submit a photocopy of the Baptism certificate duly attested by the Presbyterian-in-charge/Parish Priest along with a bonafide membership certificate and an evidence of up to date clearance of Church dues.

The certificate of income of Parents or Guardian, if applicable, is to be attached. Those who are self-employed or who have their business must submit a personal statement of their yearly income along with a photocopy of the Income Tax return.

Photocopy of Residential Address Proof and Aadhaar Cards of both parents.

Candidates seeking admission for Class K.G onwards will be required to submit a Transfer Certificate from his/her previous school at the time of admission if selected.